

BIRS UBC Okanagan Workshops Arrival Guide

Welcome,

On behalf of the University of British Columbia, it gives us great pleasure to welcome you to BIRS-UBCO. We will be with you during your workshop. This guide will help you with the first steps. Please read it carefully and contact us if you have further questions. Please use the Slack app for rapid communication with us.

Accommodations:

- ◆ Most attendees will be staying in Single Solo's in the [Nechako](#) Building.
- ◆ 1255 International Mews Kelowna, BC
- ◆ Check in time is 4PM and Check out time is 11AM
- ◆ Front Desk is located in the Nechako Building and open 24/7.
- ◆ There is a small exercise facility in Nechako that you may use.
- ◆ Please note that each room contains one single bed and is designed for

accommodating one individual only. Participants with accompanying guests can pay for an upgrade fee with the UBCO accommodation directly to get a 2 bed bedroom or a suite by visit : <https://reserve.suitesatubc.com/okanagan/availability.asp>. You need to pay for your room independently and then submit after the Workshop for partial reimbursement.

Availability is subject to change. Please contact us if you require further assistance. Please submit reimbursement request to: cece@ubc.ca

Parking:

Attendees receive a discount and pay \$4/night. You will receive a coupon code at the front desk when you check in. Parking can be paid at the pay station or by using the HONK App.

Meals:

All registered attendees will receive a meal card that is pre-loaded with \$200. Meal cards can be used at the following UBCO food establishments:

- ◆ Sunshine Café (Admin Building): Open every day 8am – 8pm
- ◆ Orchard Store (Nechako Building): Open every day 11am-9pm
- ◆ Starbucks (Fipke Building): Open Mon-Fri 8am-1pm
- ◆ Tim Hortons (Library): Open 7:30am-4pm

Additional off-campus locations that accept the UBC meal card are:

- ◆ Dunnenzies Pizza (203-1740 Pier Mac Way): 778-753-6789
Close on Monday 23rd
Open Tue, Wed 3pm- 9pm,
Thur, Fri, Sat, Sun 3pm- 9pm
- ◆ Pita Pit (1780 Innovation Dr. Airport Way): 778-753-0091
Open every day 9am-11pm
- ◆ Quesada (202-1740 Pier Mac Way) : 778-753-0530
Open every day 10:30am-10pm, Sunday close at 9pm

◆ Tossing Pizzeria (120-975 Academy Way) :778-753-6855

Open Monday to Thursday 11am-1am

Friday 11am-3am

Saturday and Sunday 5pm-3am

◆ Academy Corner Store (107-975 Academy Way): 778-753-3005

Open every day 9am-10pm

Please show the Business card below to get you 50% off for your coffee with the purchase of any sub or sandwich.



◆ Fruits, Cheese, yogurt, muffins, coffee and tea are available in ASC 310

Meeting:

Presentations will be held in [Arts Building Room 386](#).

Coffee Breaks : ASC 310 (Arts and Sciences Centre)

Salto Key:

You may need to use your Salto Key to get access to the Meeting room. Please notice that Salto Keys need to be activated every day. You can find a Hotspot Reader near all Building Entrances. Please follow the instructions below to activate your Salto Key.

- ◆ Present your Key to the Reader (do not wave or move the key)
- ◆ Wait until the lights finish flashing (it will take approx. 5 seconds)
- ◆ Your Key will then be reactivated for 24 hrs.
- ◆ You will need to update your key at a Hotspot each day.
- ◆ Do not worry if you are away from Campus for more than 24 hrs.
- ◆ Your Key will re-activated once you update it at a Hotspot Reader upon your return.
- ◆ Please **RETURN** your **Salto key and Meal Card** before you leave.

Please see the Hotspot Reader picture below



Slack Information:

Site Director — John Braun (john.braun@ubc.ca)

BIRS Event Coordinator — Cece Liu (cece@birs.ca)

IT Support — Liam Davidson (ldbdavidson@gmail.com)

Website: <http://rtricks4kids.ok.ubc.ca/BIRS-UBC-O>

